

Riviera Community Club  
Architectural Control Committee (ACC):  
PERC Hole and Septic Planning Permit

**ACKNOWLEDGEMENT OF ACC REQUIREMENTS & NOTIFICATION OF AGENT/CONTRACTOR FORM**

MEMBER NAME: \_\_\_\_\_ SECTION/LOT# \_\_\_\_\_/\_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ANDERSON ISLAND \_\_\_\_\_ STATE: WASHINGTON \_\_\_\_\_ ZIP: 98303 \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

REQUESTING 6-MONTH PERMIT FOR: DIGGING PERC HOLES, PLANNING & DESIGN OF SEPTIC SYSTEM, AND  
MINIMAL DEBRUSHING OF NATURAL GROWTH TO FIND LOT LINES.

*(Please provide a copy of these PERMIT REQUIREMENTS to your contractor/septic designer)*

**PERMIT REQUIREMENTS FOR LOT ACTIVITY:** *(Please read carefully)*

- DURING PERC HOLE DIG, OTHER GROUND ON THE LOT MUST NOT BE SUBSTANTIALLY DISTURBED, EXCAVATED, GRADED, OR STRIPPED.
- BACKHOES, MINI EXCAVATORS, AND SIMILAR EQUIPMENT MAY BE USED TO DIG PERC HOLES.
- EQUIPMENT AND VEHICLES SUCH AS BACKHOES, MINI EXCAVATORS, FRONT LOADERS, AND BULLDOZERS ARE **NOT** TO BE USED TO DEBRUSH, FIND LOT LINES, OR CLEAR/REMOVE THE NATURAL VEGETATION.
- ONLY HAND OPERATED MANUAL AND MOTORIZED TOOLS SUCH AS BRUSH CUTTERS, CHAINSAWS, AND WALK-BEHIND BRUSH MOWERS ARE PERMISSIBLE TO REDUCE NATURAL VEGETATION FOR THE PURPOSE OF SEPTIC DESIGN. *(SEE ATTACHED EXAMPLES)*
- PER RIVIERA COVENANTS, SECTION 7.15, **NO TREES MAY BE CUT OR REMOVED** UNLESS THEY ARE LESS THAN 6" (six inches) IN DIAMETER MEASURED AT 1' (one foot) ABOVE THE GROUND\*. TREE REMOVAL OF ANY TREES OVER 6" (six inches) IN DIAMETER MEASURED AT 1' (one foot) ABOVE THE GROUND MUST BE APPROVED AND PERMITTED BY ACC-FORESTRY COMMITTEE.
  - *\*ANY TREES CUT DOWN THAT ARE LARGER THAN 6" (six inches) IN DIAMETER MEASURED AT 1' (one foot) FROM THE GROUND WITHOUT PERMITTING ARE SUBJECT TO A \$2,500 FINE PER TREE ISSUED BY THE BOARD OF TRUSTEES.*
- SEPTIC DESIGN & ADDRESS SIGNAGE REQUIRED BY PIERCE COUNTY IS PERMITTED ON THE LOT BUT MUST BE REMOVED PRIOR TO RIVIERA FINAL INSPECTION.
- PRIOR TO REQUEST FOR FINAL INSPECTION AND REFUND OF DEPOSIT FEES, ALL PERC HOLES **MUST BE FILLED IN** OR A SITE DEVELOPMENT PLAN MUST BE SUBMITTED TO THE ACC COMMITTEE.
- ALL WORK MUST BE COMPLETED PRIOR TO PERMIT EXPIRATION. MEMBERS MAY MAKE A WRITTEN REQUEST FOR A ONE-TIME 6-MONTH EXTENSION IF NEEDED.

- I HAVE READ AND AGREE TO COMPLY WITH **ALL REQUIREMENTS OF THIS PERMIT**, AND I/WE TAKE FULL RESPONSIBILITY FOR ANY CONTRACTOR WE HIRE FOR THIS PROJECT, AND THE CONTRACTOR, IF APPLICABLE, IS AWARE OF THE CONTENTS OF THIS PERMIT AS NOTED BY HIS/HER SIGNATURE BELOW.

TYPE OF PERMIT ACTIVITY (new or alteration)		REFUNDABLE PERMIT FEE	LENGTH OF PERMIT
Perc Hole Permit	Perc Hole (dig & fill) and Septic Design Planning	N/A	6 MONTHS
Site Development Plan	Permanent Dwelling - stick built or manufactured	\$1,500	1 YEAR
Outbuilding	Garage or Carport (Pierce County permit may be required)	\$600	6 MONTHS
All OTHER Authorized Activity ( <b>NO DEPOSIT REQUIRED</b> )	Deck, Patio, or Sunroom	N/A	6 MONTHS
	Shed (Pierce County permit required if over 200 sq ft)	N/A	6 MONTHS
	Fences, Driveway & Misc. Structures	N/A	6 MONTHS
	House Painting/Roof Replacement	N/A	6 MONTHS
Forestry	Tree Removal	\$200	90 DAYS
Forestry	Emergency Tree Removal	\$200	30 DAYS

*It is the responsibility of the member(s) to obtain the signature of the contractor. Failure to do so may delay the approval process.*

MEMBER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*If using an agent or contractor, please complete applicable information. Otherwise note "not applicable".*

CONTRACTOR CONTACT INFORMATION: \_\_\_\_\_

CONTRACTOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Upon submission of this completed form and successful payment of the refundable permit fee to the Riviera Community Club Office, the Perc Hole Permit is granted through standing approval by the Board of Trustees and their Designees, the Architectural Control Committee, for a length of 6 months.

**PLEASE RETURN THIS SIGNED DOCUMENT TO THE RIVIERA COMMUNITY CLUB BUSINESS OFFICE:**

Riviera Community Club, ATTENTION: ACC Committee, 11016 Country Club Drive, Anderson Island, WA 98303 or by email to Superintendent of Community Development, Tanner Siridakas at [tanner@rivieraclub.org](mailto:tanner@rivieraclub.org).

FOR RIVIERA ARCHITECTURAL GUIDELINES AND REQUIREMENTS, PLEASE REFER TO THE SITE DEVELOPMENT PACKET, AND RIVIERA COVENANTS & BYLAWS. ALL DOCUMENTS ARE AVAILABLE ON OUR WEBSITE [WWW.RIVIERACLUB.ORG](http://WWW.RIVIERACLUB.ORG). FOR ASSISTANCE, PLEASE CONTACT TANNER SIRIDAKAS AT 253-884-4093 OR [TANNER@RIVIERACLUB.ORG](mailto:TANNER@RIVIERACLUB.ORG).

PERMIT FEE PAID: \$ \_\_\_\_\_ DATE: \_\_\_\_\_

RCC MANAGEMENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_