

# Riviera Community Club

## *Policy and Procedure*

Adm	B 212	Marina Use				
Department	Number	Title				
Philip L. Ronning			07/01/2024			
Approved by	Signature	Board approval or N/A	Reviewed initial and date			

### **Policy**

The Riviera Community Club (RCC) Marina is a private marina for the enjoyment of Members and their invited guests. Members shall conspicuously display an RCC issued decal on their vessel.

Decals are obtained from the RCC Business Office and are only available to Members in *good standing*. Current proof of vessel registration and liability insurance is required annually for all boats.

Members and their guests must sign an Indemnification form available from the Marina Host and RCC Business Office.

### **Procedure**

1. Dock space is limited to vessels less than 27 feet bow-to-stern, including any projections. Any vessel greater than 27 feet in length must use mooring buoys. Dinghies are allowed under the dock ramp to the main float.
2. Members are limited to a single (1) Dock/buoy space at any one time. Dock/buoy space is reserved on a first come first serve basis.
3. Anchorage is not permitted at any time in any areas that would impact vessels tied up to the RCC-owned moorage.
4. **Seasons**
  - Launch ramp is available year-round
  - Moorage buoys are available year-round
  - Pier and main dock are pedestrian-accessible year-round
  - Dock moorage is generally available May 1<sup>st</sup> to October 15<sup>th</sup> (weather and tides permitting)

### **Member Use**

Members in *good standing* shall receive 14 days per lot owned per fiscal year (October 1-September 30) of free moorage space on a space available basis. Moorage is capped at 120 use days in any 12-month period. Members and guests may be gifted and assigned a maximum of 14 free days per fiscal year from a Member in *good standing* who chooses to forego their rightful use of the allocated days. Once the total free days per lot and gifted days have been exhausted, the member or guest will be charged per the Current Fee Schedule on a space available basis.

Free days are tracked by the campground reservation system.

**Responsibility**

All dock/moorage/buoy and use of the Marina is at the Member's and guest's own risk. It is the sole responsibility of the Member and their guests to properly secure their vessels while moored at the marina. Members are responsible for their guests and will be held liable for any damages, unpaid fees and/or fines incurred by guests.

The RCC, Marina Host and RCC employees shall not be responsible for any damage and/or loss caused by vessels.

**Parking**

Parking is available for members and their guests only in designated areas. A maximum stay of 12 hours is permitted for each vehicle and/or trailer. Extended parking requests can be made at the RCC Business Office or with the Marina Host.

**Reservations**

Only members may make reservations for themselves or their guests online, with the Marina Host or by calling the RCC Business Office. Reservations may be made starting the first working day in January.

Reservations are held until 6:00 PM of the arrival date. Cancellations must be made by a minimum of 72-hours in advance to avoid the reservation being charged against the Member's free days or the daily rate being charged for all days cancelled. Unreserved spaces are available to Members and their invited guests on a first-come first-served basis.

Length of stay is reserved in 14-day blocks. Stays beyond 28 days may be requested. The maximum number of mooring days is 120 in any 12-month period.

A day of moorage begins and ends at 11:00 AM. Early arrivals or late departures must be approved by the Marina Host or RCC Business Office. Members and guests will be charged a daily fee as specified in the Current Fee Schedule if their vessel has not departed by 11:00 AM on the last day of assigned dock/moorage.

**Registration**

Upon arrival, Members and their guests must be checked-in with the Marina Host or the RCC Business Office. Members and guests must show an appropriate membership card or guest pass upon request from an RCC representative.

**Guest Vessel**

Guests shall pay a boat launch fee and/or daily moorage fee as specified by the Current Fee Schedule unless using gifted Member Free Days from a Member in *good standing*.

Rafting is allowed at the RCC Marina with the express consent of the owner whose docked vessel will be affected. Guests of Members are expected to only raft abeam of their sponsoring Member's vessel.

**Gate Key**

Marina gate key cards are available at the RCC Business Office for a refundable deposit and issued only to Members in *good standing*. Guests will not be issued a gate key card.

**Rules and Regulations**

All USCG and Washington State rules and regulations regarding safe boating requirements shall be adhered to. All children 12 years old and younger must be accompanied by an adult and wear life jackets while using the pier and/or docks. Diving from anywhere is prohibited. The Marina Host is to be always respected.

**Fishing, Crabbing and Other Activities**

All activities must comply with Washington Department of Fish and Wildlife rules and regulations.

No activities are allowed in the area reserved for the Pierce County Fire Department Marina Vessel (fire boat).

**Clean Up**

Members and their guests must clean up their trash and debris from RCC property and properly dispose of trash in designated receptacles. A fine may be imposed for clean-up costs. No overboard discharge of black water (sanitary waste) is permitted. Vessels may only discharge gray water (onboard sinks, showers, and/or wash basins).

**Gazebo**

The gazebo may be reserved free of charge through the RCC Business office by Members in *good standing*. The reservation allows for non-exclusive use of the gazebo.

**Pets**

Pets must be leashed and picked up after. Pierce County leash laws apply.

**Wildlife**

Federal marine mammal regulations prohibit harassing seals and sea lions. Stay at least 100 yards away from seal pups.

**FIRE BOAT**

No activities and/or docking allowed in the area reserved for the Pierce County Fire Department's Marina Vessel (fire boat). During any emergency transport in the Marina parking lot and/or on docks, please yield to the Anderson Island Fire and Rescue AIFD PC District#27, phone: 253-884-4040.

**FOR ALL EMERGENCIES, PLEASE DIAL 911.**