

# Riviera Community Club

## *Policy and Procedure*

Adm	B 207	Donations				
Department	Number	Title				
Philip L. Ronning			7/01/24			
Approved by	Signature	Board approval or N/A	Reviewed initial and date			

### **Policy**

1. The RCC will make no cash contribution to any charitable organizations unless that organization can demonstrate widespread benefit to the Members of the RCC.
2. All requests meeting this criterion will be forwarded to the BOT for consideration.
3. Requests for golf passes and restaurant gift cards may be made by the General Manager noting that restaurant gift cards are for food only and that the financial impact of such a donation is largely recovered by the sale of beverages.
4. Requests for co-sponsorships (e.g., Art in the Park) will be referred to the BOT.
5. Requests to utilize RCC property and supplies (e.g., tables , tents and chairs) for events will generally be made by the General Manager.

### **Procedure**