



**Board of Trustees Monthly Meeting**  
**Saturday, November 18, 2023, at 10am**  
**Martha Smith Room, RCC Administration Bldg.**  
**Meeting Minutes**

To join this meeting click <https://us06web.zoom.us/j/83018503239> or call 253-215-8782 Meeting ID 830 1850 3239#

**AGENDA**

Call Meeting to Order: Chris Frye, President 10:03am

*"All of our actions are taken in consideration of achieving widespread member benefit."*

Roll Call: Dana Stirn, Secretary – Present: Jerry Hines, Gabe Sachwitz on Zoom, Dana Stirn, Chris Frye, Larry Gramling

1. **APPROVAL OF PREVIOUS BOT MEETING MINUTES-October 28th, 2023:**  
*Motion by Chris Frye, passed unanimously.*
2. **NEW BUSINESS:**
  1. 11-01-2023 Lot Combination: Lisa and Mark Knowles; Lot 16/013-014  
*Motion by Dana Stirn, passed unanimously.*
  2. Committee Appointments  
*ACC call for volunteers. Committees same as last fiscal year.*
  3. Volunteer Appreciation Luncheon
2. **OLD BUSINESS**
  - a. Non-disclosure agreements  
These types of agreements will no longer be in our policies. Behavior and reporting will be clearly outlined for all membership. Look for this in January.
  - b. Lots for sale: Extending into January/February. There was a problem with the mailing. Will be sent again.
4. **REPORTS OF COMMITTEES:**  
*No reports at this time due to short month.*
  - a. ACC
  - b. Forestry
  - c. Compliance
  - d. Lakes
5. **GENERAL MANAGER'S REPORT:**  
*No report at this time due to short month.*
6. **ADJOURNMENT** 12pm

## **MEMBER COMMENTS**

*\*MEMBERS - TO SPEAK AT THE END OF THE BOARD OF TRUSTEES MEETING ON ANY TOPIC FOR A MAXIMUM OF THREE MINUTES, PLEASE USE THE SIGN IN SHEET PRIOR TO THE START OF THE MEETING. ZOOM PARTICIPANTS, PLEASE INDICATE YOUR INTENTION TO SPEAK AT THE BEGINNING OF THE MEETING AND THE NATURE OF YOUR COMMENT OR QUESTION*

## **PENDING BUSINESS**

- ✓ Amenity Report
- ✓ Books of Riviera
- ✓ Bylaws and Covenants Phase 1 Survey
- ✓ Bylaws and Covenants Phase 2
- ✓ Certified Mail Request
- ✓ Cole Point Proposal
- ✓ Committee Review
- ✓ Compliance Initiative
- ✓ Compliance Variants
- ✓ Designated Authorized Signatures
- ✓ Election Committee
- ✓ Goals and Mission Statement
- ✓ Good Neighbor Brochure
- ✓ Insurance
- ✓ Internet Engineers Invite
- ✓ Meeting Minutes
- ✓ Membership Meeting 2024
- ✓ Nomination Committee
- ✓ Office Equipment Report
- ✓ Official Statement of corporate affairs
- ✓ Project Deposits
- ✓ Renters Rights
- ✓ Reserve Account
- ✓ Tarps and Car Ports
- ✓ Updated KPI
- ✓ Website Update