

Riviera Community Club
Annual Membership Meeting Minutes
September 28, 2019

Date: September 28, 2019

Call Meeting to order: 10am

Present: Tony Hooks, President—Gary McDonald, Vice President—Jan Nelson, Treasurer—John Saatela, Secretary—Phil Ronning, Trustee

Total number of members represented either by Proxy or in Person was 430 so a quorum was established.

Motion #2019-9-01 Budget—members Amy Reagan and Pat Landye moved to ratify the 2019/2020 Budget as written.
102 NO votes were received from members.

Seconded by member David Albertson, motion carried unanimously.

Motion #2019-09-01—John Saatela moved to adopt the Annual Membership Meeting Agenda of September 28, 2019.

Seconded by Gary McDonald, motion carried unanimously.

Motion #2019-09-02A—John Saatela moved to approve the Annual Membership Meeting Minutes of September 2017. (These minutes were tabled at last annual meeting to determine if more detail was available, there was none available)

Seconded by member Pat Landye, motion carried unanimously.

Motion #2019-09-02—John Saatela moved to approve the Annual Membership Meeting Minutes of September 2018.

Seconded by member Pat Landye, motion carried unanimously.

Motion #2019-09-03—John Saatela moved to Certify the Election with the following new Board members.

Gary McDonald with 403 votes and Jan Nelson with 382 votes.

Seconded by member David Albertson, motion carried unanimously.

Election Results

Gary McDonald-----403 votes

Scott Nall-----100 votes

Darrell Beck-----1 vote

Thomas Meade-----1 vote

Jan Nelson-----382 votes

Mike Walentiny-----2 votes

Carl Rosbach-----1 vote

Year End Reports

Buildings, Tanner Siridakis – Discussed restaurant remodel thanking all staff members from various departments that helped with the project. Stated that he and staff have most recently assisted with completion of the new water building. Identified all Riviera signage is now complete. Mentioned a couple of other projects that he is starting to look at for this next year to include remodeling of the park bathrooms and the campground bathrooms.

Golf Superintendent, Bill Palmer for Ron Hall – Identified all the areas covered by the staff to include the golf course, the parks, the campground, marina, and areas around the restaurant. Thanked Ron and his Staff for all their hard work and dedication.

Water Superintendent, Russ Rodocker – Spoke about the new Water building that was completed and at time of meeting was awaiting final inspection. Stated that the intent is to have the new water office open to public for payments and questions regarding water at some point in the upcoming fiscal year. Discussed overall Water system identifying that we have \$1.9 million in reserves for future replacements. Reported 14 new water services were added this year and that a total of 51.7 million gallons of water were pumped this year. In closing Russ thanked all his staff for their hard work.

Golf Shop, Bill Palmer for Gary Henson – Spoke briefly about the revenues being a bit down this year and that we will be looking for ways to bolster this. Also mentioned the Junior Golf program which completed its second year and will be continuing this coming year. Lastly, the long overdue Cart Path repairs were completed.

Assistant General Manager, Mark Wascher – Gave brief overview of his experience to include GM at remote resorts and lodges in various national parks. Identified some of his current job duties to include working on Legal issues, researching potential projects, worked on interior design of Lakeshore. Also works closely with ACC and Compliance committees and interacts with various regulatory agencies. Spoke about the new online reservation system that was implemented for both the campground and Marina. Advised that he continues to work on the Marina Ramp replacement project. Thanked the community for allowing him to serve over the last 16 months and is looking forward to continuing to add to Riviera.

Treasurer, Jan Nelson – Spoke about the process and the fundamental underlying assumption that is the basis for our budget “To preserve and maintain the amenities and services we have” (i.e., what you bought into when you joined the Riviera). Discussed the various documentation that was reviewed/considered, and the meetings held by the committee with GM and departmental managers. Identified that the Committee met monthly or more as needed and plan on meeting more regularly in the coming year. Explained biggest impacts to 2019/20 budget was the commitment by board and budget committee to fund water main replacement in small incremental increases (5%) each year from now until the time the money is needed, understanding that if the Riviera is able to find alternative funding or grants to support water main replacement the increases may be able to lessened. Further explained that we have put in place an initial policy and will continue work in the 2020/21 budget process to work on decreasing bad debt carried by the Riviera. Stated that we must define the process by which capital items are added prior to or outside the regular budget process, so members have a chance to weigh in on items that affect the budget or may impact the current duties of the staff. Stated she plans on sharing more information with membership on an ongoing basis.

Overall summary General Manager, Bill Palmer – Mentioned Restaurant revenues are up \$115k over budget since reopening in late May. Stated we are looking at adding additional options like lighter fare, early bird deals and take out. Mentioned pending roll out of a new comment card program. Spoke briefly about the campground, in particular the length of stay policy and the need to revisit this. Gave a brief update on the Marina ramp replacement advising we’ve revamped the design to allow Riviera to keep at least 25 feet of the previously unpermitted addition to the ramp. Stated we still needed DNR and the Army Corps of Engineers to sign off on the revised plan. Advised the administration department is already working on the year end financial audit pulling together required documentation in anticipation of the Audit company’s visit. In closing he thanked all the Associates working for Riviera for their ongoing dedication and efforts. Also thanked the Board for their ongoing support and thanked all committee chairs and committee members for their diligent work to include ACC, Compliance, Budget and Finance, and Golf and Greens.

Tony Hooks, President

Gary McDonald, Vice President

John Saatela, Secretary

Jan Nelson, Treasurer

Phil Ronning, Trustee

Meeting Adjourned: 1:00 pm