

Riviera Community Club
Board of Trustees Minutes

Date: May 30, 2020

Present: John Saatela, President—Gary McDonald, Vice President—Jan Nelson, Treasurer—Jacob Dobie,
Secretary Present (VIA TELEPHONE)

Absent: None

Motion #2020-05-01—Jacob Dobie moved to adopt the Consent Agenda of May 30, 2020.
Seconded by Gretchen Sziebert, motion passed unanimously.

Motion #2020-05-02--Jacob Dobie moved to approve the purchase for the restaurant of an Avantco 72" drawer refrigerated Chef Base in the amount of \$2529.19
Seconded by Gretchen Sziebert, motion carried unanimously.

Motion # 2020-05-03—Jacob Dobie moved to approve to enter into an agreement with TOPS Software to upgrade the current TOPS software to newer web based TOPS One software platform and Portals Bundle at an annual cost of \$19,072.92.
Seconded by Gretchen Sziebert, motion carried unanimously.

Motion #2020-05-04—Jacob Dobie moved to approve the expenditure and capitalization of Engineering and Permitting costs connected to the County Club loop Water main replacement (from Lake Josephine Blvd down past admin building and restaurant and back to Lake Josephine Blvd). Replacement project is currently in the reserve analysis for the 20/21 fiscal year but some if not all the engineering and permitting needs to take place in the 19/20 fiscal year. Estimated costs are between \$40,000 and \$50,000 and are part of the overall \$245,000 budgeted for the project.
Seconded by Gary McDonald, motion carried unanimously.

Meeting adjourned:

John Saatela, President

Gary McDonald, Vice President



Jacob Dobie, Secretary

Jan Nelson, Treasurer

Gretchen Sziebert, Trustee